

ADAMS COUNTY PUBLIC HOSPITAL, DISTRICT #2  
Meeting of the Board of Commissioners  
**June 26, 2024**  
East Adams Rural Healthcare  
Conference Room  
Ritzville, WA

- I) Call to Order
- II) Additions or Corrections to the Agenda
- III) Public Comment
- IV) Approval of Minutes-Regular Board Meeting Minutes May 22, 2024  
Approval of Minutes-Special Board Meeting Minutes June 11, 2024  
Approval of Minutes-Special Board Meeting Minutes June 17, 2024
- V) Consent Agenda
  - i) Chief Nursing Officer Report
  - ii) HR Report
  - iii) Quality Report
- VI) Medical Staff Report
- VII) CEO Report
- VIII) Committee Reports
  - i) Finance Committee
    - (1) Financials – May
    - (2) Approval of Warrants and Vouchers
  - ii) Building Committee
  - iii) Compliance Committee
- IX) Old Business
  - i) EMS Update
- X) New Business
  - i) August Board Meeting
  - ii) Resolution 24-05 Reimbursement for EMS expenses
- XI) Public Comment
- XII) Executive Session
  - i) Medical Staff Credentialing
  - ii) RCW 42.30.110 (g) To review the performance of a public employee
- XIII) Next Board Meeting July 24, 2024 at 5:30 p.m.
- XIII) Adjourn

ADAMS COUNTY PUBLIC HOSPITAL DISTRICT NO. 2  
East Adams Rural Hospital  
903 S. Adams  
Ritzville, WA 99169  
Meeting of the Board of Commissioners  
May 22, 2024

PRESENT:	John Kragt	Board Chairman
	Eric Walker	Vice-Chair
	Riley Hille	Commissioner/Secretary
	Dan Duff	Commissioner
	Matt Kubik	Commissioner
	Corey Fedie	CEO
	Matt Gosman	CFO
	Lexie Zuver, DO	Chief of Staff
	Cynthia Lewis	Interim CNO
	Lurisa Sackman	CNO

GUESTS: None

There were seven community members present.

Board Vice-Chair, Eric Walker, called the meeting to order at 5:30 p.m.

**INTRODUCTIONS**-None

**ADDITIONS AND CORRECTIONS**

Corey Fedie added under new business; Quality Improvement Plan, Infection Control Plan, Board/Admin Retreat, Desimone Consulting Contract and Wipfli-Master Planning Change Order. Corey Fedie asked to remove item 2 under Executive Session.

**PUBLIC COMMENT**-None

**APPROVAL OF MINUTES**

The April 24 regular board meeting minutes were presented. Commissioner Riley Hille made a motion to approve the April 24 regular board meeting minutes. Commissioner Dan Duff seconded. The motion passed unanimously. The April 24 special board meeting minutes were presented. Commissioner Riley Hille made a motion to approve the April 24 special board meeting minutes. Commissioner Matt Kubik seconded. Motion passed unanimously.

**CONSENT AGENDA**

Board Vice-Chair, Eric Walker, polled the Board if they would like anything off the consent agenda moved to the regular agenda. Nothing was requested.

## **MEDICAL STAFF REPORT**

Dr. Zuver reported that Med Staff had not met yet this month. The Medical Staff is working on getting a ventilator. Dr. Zuver reported that there has been an increase in critically ill patients.

## **CEO REPORT- See attached**

Corey introduced Lurisa Sackman, the new CNO. Corey reported that we are continuing provider recruitment and have another interview scheduled and a few offers out. There still seems to be some ER coverage issues. Corey has been looking into a 3<sup>rd</sup> party vendor to help cover in addition to Abby Horak. Board Chair John Kragt asked if Emergency Room coverage was an issue in the surrounding areas. Corey said that Docs Who Care are covering several local facilities. We would like to hire our own but it has been challenging getting candidates.

## **COMMITTEE REPORTS**

### **FINANCE COMMITTEE**

#### **CFO REPORT – See attached**

Matt Gosman presented the financial statements to the Board. Gross revenue dipped low in April. Volumes were a little bit lower and some patients that were with us for a while were discharged in March. There was the offset of collections with some swing bed accounts. Operating expenses were a little high due to contract expenses that are over budget. Board Chair John Kragt asked how May looks. Matt said that it looks strong however it will not be higher than April. It is looking at approximately \$1.2 million which does not include the property tax revenue. Operating cash increased and there was a decrease of \$1.4 million in Accounts Receivable a portion of that was old accounts. AR days are coming down. Collections were \$2.5 million. Commissioner Eric Walker asked if there were any new audit results. Matt said that he is currently working on two audits.

### **WARRANTS & VOUCHERS**

Commissioner Riley Hille presented the following warrants for approval Accounts Payable Warrants #67202 to #67395 for \$1,265,613.98. Commissioner Eric Walker made a motion to approve. Commissioner Dan Duff seconded. Motion passed unanimously.

**BUILDING COMMITTEE-** Nothing to report

**COMPLIANCE COMMITTEE-**Nothing to report

**OLD BUSINESS-**None

### **NEW BUSINESS**

Vanessa Grimm completed a presentation on Inter-Facility Transfers (IFT's).

Cynthia Lewis presented the Quality Improvement Plan. Commissioner Dan Duff made a motion to approve the Quality Improvement Plan. Commissioner Matt Kubik seconded. Motion passed unanimously.

Cynthia Lewis presented the Infection Control Plan. Commissioner Matt Kubik made a motion to approve the Infection Control Plan. Commissioner Dan Duff seconded. Motion passed unanimously.

Corey Fedie asked the Board if June 17/18 would work for the Board/Admin retreat in Spokane. The Board agreed that they would like to stay in town and shorten it to one day. The Board would like to do June 17. Board Chair John Kragt suggested using the newly renovated Legion Hall. The Board was in agreeance.

Corey Fedie informed the Board that the Desimone contract term was coming to an end. Desimone has been helping with financing options for the Wellness Center. Corey asked the Board if they would like to renew the contract. Commissioner Eric Walker made a motion for Corey Fedie to renew the contract. Commissioner Matt Kubik seconded. Motion passed 4-0 with 1 abstention.

Corey Fedie presented a change order request from Wipfli regarding the Master Planning. The amount of the change order was \$12,000. Commissioner Eric Walker made a motion to approve the change order in the amount of \$12,000. Commissioner Dan Duff seconded. Motion passed unanimously.

**PUBLIC COMMENT-None**

The Board went into Executive Session at 5:56 p.m. to discuss Medical Staff Credentialing. The estimated length of the Executive Session was 5 minutes. The Board came out of Executive Session at 6:01 p.m. Commissioner Riley Hille made a motion to approve Caylon Haggard, Mick Brown, Tonya Johnson, Allen Noble and Richard Eck for appointment to the Medical Staff. Commissioner Eric Walker seconded. Motion passed unanimously.

Commissioner Eric Walker made a motion, seconded by Commissioner Dan Duff to adjourn the meeting. Motion passed unanimously.

The meeting adjourned at 6:01 p.m.

Respectfully submitted,  
Kylie Buell, Executive Assistant

ADAMS COUNTY PUBLIC HOSPITAL DISTRICT NO. 2  
East Adams Rural Hospital  
903 S. Adams  
Ritzville, WA 99169  
Special Meeting of the Board of Commissioners  
June 11, 2024

Present:

Eric Walker	Vice Chair
Matt Kubik	Commissioner
Riley Hille	Commissioner
Corey Fedic	CEO

Absent: John Kragt, Dan Duff

Eric Walker, Board Vice Chair, called the meeting to order at 5:00 p.m.

The Board of Commissioners completed an educational tour of the Therapy department led by Neil Verberne, Therapy Manager.

Commissioner Matt Kubik made a motion, seconded by Commissioner Riley Hille to adjourn the meeting. The motion passed.

The meeting was adjourned at 5:45 p.m.

Respectfully Submitted,  
Kylie Buell  
Executive Administrative Assistant

ADAMS COUNTY PUBLIC HOSPITAL DISTRICT NO. 2  
East Adams Rural Hospital  
903 S. Adams  
Ritzville, WA 99169  
Special Meeting of the Board of Commissioners  
June 17, 2024

Present:	John Kragt	Board Chair
	Eric Walker	Vice Chair
	Riley Hille	Commissioner
	Corey Fedie	CEO
	Lurisa Sackman	CNO
	Cynthia Lewis	Interim CNO
	Matt Gosman	CFO
	Amanda Osborne	HR

Absent: Matt Kubik, Dan Duff

Guest: Jody Carona, Sydney Dickmann, David Kimball, John Dao, Megan Hartman

John Kragt, Board Chair called the meeting to order at 8:30 am.

Wipfli/Wendel gave a presentation "Market Assessment and Debt Capacity Study." Corey will be following up with Wipfli/Wendel to get more data.

Jody Carona led discussion regarding the districts mission and vision statements. There was some input from Board and Administration. Administration will collaborate and come up with a mission and vision to submit to the Board for approval.

Jody Carona then presented ideas for Strategic Planning and results from the Community Health Assessment Needs survey. There was discussion on some of the goals that should be included in the Strategic Plan including; Swing Beds, Primary Care, Community Outreach and Procedures.

Commissioner Eric Walker made a motion, seconded by Commissioner Riley Hille to adjourn the meeting. The motion passed.

The meeting was adjourned at 3:56 p.m.

Respectfully Submitted,  
Kylie Buell  
Executive Administrative Assistant

## CNO Board Report

June 26, 2024

### Reporting on May data

1. We celebrated nurse's week in May.
2. Our latest contracted nurse from Passport scheduled to start in June. She will be cross trained to work throughout the hospital in both swing bed and ER. We are projecting two more Passport nurses in the upcoming months.
3. We have two new staff accept positions, one full time employee and one PRN (per diem) staff member, with another offer out, waiting on acceptance. The two who have accepted will join the July orientation.
4. We are continuing on an offer for a Nurse Manager, waiting on acceptance.
5. I am working with Pam to increase our visibility and options for our mobile clinic. We will be looking at offering sports physicals for students while they are out on summer break. Having the mobile clinic be available in their areas will potentially get the physicals spread out prior to the school rush.
6. We are planning to move forward on the purchase of a new Central Monitoring System for telemetry. This is an upgrade from the system that we have in place now.
7. We have 4 Quality goals that we are working on hospital wide. Each manager is working on quality indicators that match to one or more of these goals. The goals are
  - a. Continuous Survey Readiness
  - b. Improve recognition and treatment on all sepsis patients
  - c. Standing Orders and Protocols
  - d. Quality of life for all swing bed patients

Sincerely

Lurisa Sackman, RN, CNO

# Job Openings

Department

Job Opening

Date Open

Status

Notes

Department	Job Opening	Date Open	Status	Notes
Imaging	Per Diem Rad Tech	08/06/2022	Open	Job posted, revised per diem Imaging tech 11/6/23
EMS	EMT/Paramedics	08/31/2022	Open	2 EMTs scheduled to onboard in June, 2 RN scheduled to onboard in August. 1 RN onboarded 6/17/24, 2 RN's onboarded 7/11/24
Nursing	RN 19 2 NCC and 1 Day	12/01/2022	Open	
Nursing	Day Shift NAC 12)	03/22/2023	Open	
Nursing	NOC Shift NAC	03/25/2023	Open	
Clinic/ER/Hospital	Nurse Practitioner/PA-C	07/24/2023	Open	Passed interviews and on-site visits are ongoing. Refer to Corey Padie, CEO
Administration	Accounting Clerk	05/29/2023	Open	Filed remote to help with entering invoices
Information Technology	IT Help Desk	12/01/2023	Filed	Position posted. Interviews are being conducted. Internal hire, will transition over the next few weeks. Internal hire started 03/07/2024
Dietary	Dietary Tech/Cook	02/01/2024	Filed	New hire started 02/14/24
Administration	ACNO	02/13/2024	Filed	Candidate started 6/10/2024
Administration	CNO	02/12/2024	Filed	Start date 05/14/2024
Business Office	Registrar/Patient Account Rep	03/01/2024	Filed	New Hire Started 04/22/24
Facilities	Housekeeper	06/14/2024	Filed	Position filled, new hire started 05/15/2024
Business Office	Registrar/Patient Account Rep	04/11/2024	Filed	New Hire Started 05/15/2024
Administration	Nurse Manager	03/28/2024	Open	In talks with a potential hire
Administration	Compliance/Risk/Survey Readiness Coordinator	02/27/2024	Open	
Clinic	Scheduling and Referral Specialist	06/17/2024	Open	
Administration/Business Office	Accountant	05/30/2024	Open	





# MINUTES

East Adams Rural Healthcare

5/22/2024 at 10:30am | Meeting called to order by Cynthia Lewis

## In Attendance

Terri Abney, Matt Gosman, Amelia Bernal, Corey Fedic, Neil Verberne, Bruce Garner, Kelly Ice, Michael Navarro, Amanda Osborne, Cynthia Lewis, Pam Gilmore, Todd Nida, Tyler Dennis, Navin Adhikary, Josh Brownlowe, Sheena Starkel, Megan Shepard, Lurisa Sackman

Missing: Beth Passmore, Dan Crisp

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## Approval of Minutes

No issues with previous month minutes.

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## Board

John Kragt

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## New Business

Cynthia Lewis explained what the QAPI is. This is an annual plan that has to be approved by the Board of Commissioners. Cynthia asked the Quality attendees to review the plan. Caroline St. Charles explained that CMS changed the regulations in March of 2021 so that is why there is the change in name. Cynthia explained that on page 8 it details out the responsibilities of the Quality committee members. Megan explained that there were some edits that needed to be made after it was sent out to the leaders. There are specific quality improvement activities that need to be completed. They are very broad so as a committee/organization we need to choose which projects we will complete, monitor and track. An additional provision was the QAPI committee needs to be monitoring high volume, high risk services or problem prone areas. Corey explained that we are trying to raise the bar and this will help us to achieve excellence. Corey asked that all committee members attend, set goals and complete work. Neil explained that we have struggled in the past with the follow through and completion of plans. Cynthia explained that Quality program will fall under the new ACNO, Jason McCoy. On a quarterly basis progress will be reported. Caroline shared that the emphasis of the work should be focused on the improvement and not the reporting. Caroline explained that they looked at what is currently being reported and what do we want to report and collect in the future. There also has to be improvement priorities identified. Three priorities were chosen; continue with survey readiness, improve care provided to patients with sepsis, and creating standard order sets and protocols. Caroline asked for feedback from the group on what their priorities should be. Neil suggested standardization of care, use of tools and swing bed. Kelly suggested including revenue cycle in the standardization of care.

Vanessa asked how sepsis got on the list. Caroline explained that there were some deficiencies on prior surveys. Neil felt the sepsis piece could be part of the standard orders and protocols. Caroline recapped that the group would like to remove survey readiness and add standardization of bedside care including order sets and protocols, implementing continuous survey readiness, education and training. Tyler would like to see some standardized workflows. Vanessa suggested that we account for the entire organization and include continuity of care. Caroline went over the remaining list of items that could be monitored and measured. She asked that the committee review the list and report back to Cynthia or Lurisa. Caroline wanted the leaders to come up with departmental goals. Each department needs to be involved in Quality. The goals should align with the organizational goals. If you have a goal that has been consistently at 100% you should come up with some new goals.

Cynthia presented the Infection Control Plan to the Quality Committee. Megan explained that she needed to add outbreak investigation process. Neil asked if the plan includes PPE. Cynthia explained that next year the plan will be more extensive. Quality Committee reviewed and approved the 2024-2025 Infection Control Plan. Neil asked about the vaccination and employee testing if it was a requirement since it is in the plan. Cynthia explained that you can still decline the vaccinations, it is just stated in the plan that it is available to employees.

There was a discussion regarding Employee Health and processes. Megan explained that the Quality and Infection Control Plans, as well as, Trauma will be under the organization. Amelia asked if Case Study would fall under Quality or would it be its own separate reporting meeting. It is still yet to be determined, Megan said that Quality is a privacy protected meeting. Neil felt that Case Study would still like to complete case studies for clinical purposes to improve patient care and processes.

Megan explained that there was an annual evaluation that was due but, because we have a Quality program we do not have to do them anymore. Another piece that has to go through Quality is Contract Review. Kylie is working on getting the contracts together and Navin is helping her and once those are ready managers will be notified to review their contracts and then it will go through Quality Committee.

QA meeting adjourned at 12:08 p.m.

No compliance meeting.

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## Announcements

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Next Meeting June 26, 2024

Current PowerPoint and Minutes available on I drive

June slides will be May data



# East Adams Rural Healthcare

903 South Adams  
Ritzville, Washington 99169  
509-659-1200

## CEO Report to the Board

Board of Commissioners  
East Adams Rural Healthcare  
June 26<sup>th</sup>, 2024

Summer is upon us and as much as we would all love to get on vacation we are deep in improvement work across the district. In particular, our nursing leadership is taking our Nursing, Quality Improvement, Infection Control and Employee Health programs to higher levels than ever before. It is wonderful to see the staff engagement and progress from all areas. This work is foundational to the goal we have for the future and growth of the organization. We also continue the process of contract negotiation with our payors as we have found us to be lagging in comparison to the region. We have made some significant progress in rate improvement which will positively impact our budget.

As for provider recruitment we have had some recent movement. We continue to interview and have had another Nurse Practitioner on-site. We have had good involvement through the process from staff, medical providers and board members. We currently have two offers out at the time of this writing awaiting to here back. We also have great news to share that John Bauer – PAC has accepted for our Rural Health Clinic Position and will be starting July 29<sup>th</sup>. Shortly thereafter we are planning an open house for our providers to meet and greet the community. That date and time is forthcoming and we would love to have our commissioners participate.

We held the board of commissioners Strategic Planning Retreat June 17<sup>th</sup> where we were briefed on Master Planning efforts, review of the Mission/Vision/Pillars and review of the strategic plan. Much discussion occurred about the bright future we have in front of us and how we might get there. Outcomes to this meeting will come from work that is now underway and will be presented at future sub-committees as well as board meetings.

Lastly, I want to recognize all of our staff for their amazing work and dedication to drive us to excellence. Excellence is not just a goal, it's a mindset and a journey. Every journey has great accomplishments and hardships. I believe the team we have in place is up to the challenge. We are and will continue to take the best possible care of our community and are blessed to have their trust and support to do so.

As always, it is a privilege to serve the board and our community. Have a safe and fun Independence Day!

Respectfully,

Corey Fedie, CEO



East Adams Rural  
Healthcare

903 South Adams  
Ritzville, Washington 99169  
509-659-1200

EMS Report to the Board

Board of Commissioners  
East Adams Rural Healthcare

June EMS Highlights: Mission Success!

## ❖ WE ARE OFFICIALLY ALS LICENSED!!!!

Now that we have overcome that major hurdle, we are focusing on refining our processes and dedicating more time to team building through skills training and development. We look forward to implementing additional community engagement projects, such as Safesitter, first aid booth at the Wheatland Community Fair and hospital emergency management readiness.

EMS wants to thank everyone who has assisted in this long arduous process. We definitely could not have done it without their backing and support.

Additionally, I personally want to thank the crews for all their hard work and dedication. They put their heads down and hit the pavement running to achieve this monumental goal.

Warm regards,  
Vanessa Ann Grimm  
EARH EMS Manager



STATE OF WASHINGTON

DEPARTMENT OF HEALTH

OFFICE OF COMMUNITY HEALTH SYSTEMS  
PO Box 47853 • Olympia, Washington 98504-7853

May 30, 2024

Vanessa Grimm  
East Adams Rural Healthcare (AMBV.ES.00000001)  
903 S Adams St  
Ritzville, WA 99169

Dear Vanessa Grimm,

Thank you for your team's warm welcome and assistance during the recent virtual inspection. I enjoyed meeting you and your team.

During our visit we found that your station and equipment met compliance with regulatory standards. Your agency's amendment application to upgrade from BLS AMBV to ALS AMBV has been granted.

Thank you for the hard work and collaboration demonstrated in completing this process. Please let me know if you have any questions or concerns.

Warm Regards,

A handwritten signature in blue ink, appearing to read "Jason Norris".

Jason Norris, Prehospital EMS Liaison  
Office of Community Health Systems, Emergency Care System  
Washington State Department of Health  
PO Box 47853  
Olympia, WA 98504-8753  
Phone: (360) 236-2851  
[jason.norris@doh.wa.gov](mailto:jason.norris@doh.wa.gov)

cc: Dr. Kevin Hodges, Medical Program Director  
Rinita Cook, East Region Executive Director EMS & Trauma Care Council  
Tanya Mills, WA DOH, OCS

**ADAMS COUNTY PUBLIC HOSPITAL DISTRICT #2  
ADAMS COUNTY, WASHINGTON**

**RESOLUTION NO. 24-05**

RESOLUTION OF THE BOARD OF COMMISSIONERS OF ADAMS COUNTY PUBLIC HOSPITAL DISTRICT NO. 2 ("Board") for the following purpose: (1) to authorize the Adams County Treasurer to transfer funds on behalf of the District.

WHEREAS, the Board desires to have the Adams County Treasurer transfer funds from the EMS Levy Fund (663.00D.001) to the East Adams Rural Hospitals' general operating account (663.00E.001), in the amount of \$ 246,168.00 for reimbursement of February 2024- May 2024 EMS expenses.

TIHEREFORE, BE IT RESOLVED by the Board of Commissioners of Public Hospital District No. 2 of Adams County, Washington, that the attached signed authorization by CEO, Corey Fedic, be approved for transfer of funds.

ADOPTED by the Adams County Public Hospital District No. 2 at a meeting of the Board on the 26th day of June 2024, the following Commissioners being present and voting:

By: \_\_\_\_\_  
John Kragt, Chair

By: \_\_\_\_\_  
Riley Hille, Secretary

By: \_\_\_\_\_  
Matt Kubik, Commissioner

By: \_\_\_\_\_  
Eric Walker, Vice Chair

By: \_\_\_\_\_  
Dan Duff, Commissioner

FINANCE COMMITTEE AGENDA  
Adams County Public Hospital District #2  
June 25, 2024

- I. Call to Order
- II. Attendance
- III. Review/approve meeting minutes: May 21, 2024
- IV. Review of Warrants & Vouchers: May 2024
- V. Financial Statements: May 2024
- VI. Tuition Assistance Request Review
- VII. Additional Information
- VIII. Adjourn

Check Number	Vendor Name	Check Date	Check Amount	Purpose
67396	V00869--Greg Galbreath	5/6/2024	1,500.00	Rent
67397	V00251--Hollistic Pain Management of Colorado LLC	5/2/2024	52,205.00	Pain Management Services Expense
67398	V00762--Patient	5/2/2024	51.80	Patient Refund Expense
67399	V00253--Hospital Services Corporation	5/2/2024	3,181.63	Credentialing/Enrollment Expense
67400	V00679--Idaho State Tax Commission	5/9/2024	3,022.50	Payroll Tax Expense
67401	V00264--INLAND IMAGING BUSINESS Associates, LLC	5/2/2024	4,298.15	Imaging Expense
67402	V00645--Integrative Health Centers, Inc	5/2/2024	870.00	Contract Staffing Expense
67403	V00718--Intermax Networks	5/2/2024	1,047.59	Contract Services
67404	V00277--Johnson Law Group	5/2/2024	2,500.00	Legal Expense
67405	V00698--KNB Fire	5/2/2024	6,318.00	Maintenance Expense
67406	V00762--Patient	5/2/2024	10.00	Patient Refund Expense
67407	V00302--Legacy Telecom	5/9/2024	4,390.74	Telecommunications Expense
67408	V00881--Lewis, Cynthia	5/2/2024	778.37	Employee Reimbursement Expense
67409	V00316--LocalTel Communications	5/2/2024	70.85	Telecommunications Expense
67410	V00887--Lurisa Sackman	5/2/2024	532.67	Employee Reimbursement Expense
67411	V00326--MCKESSON	5/2/2024	98.06	Medical Supplies Expense
67412	V00332--MEDICATION REVIEW	5/2/2024	7,839.29	Pharmaceuticals Expense
67413	V00334--MEDLINE INDUSTRIES, INC.	5/2/2024	28.65	Medical Supplies Expense
67414	V00858--Milestones	5/8/2024	264.29	Marketing Expense
67415	V00347--MultiMedical Systems, LLC	5/2/2024	151.20	Equipment Lease Expense
67416	V00359--NORCO INC	5/2/2024	238.50	Medical Supplies Expense
67417	V00681--NRHA	5/2/2024	415.00	Membership Dues
67418	V00367--Nuance Communications, Inc	5/2/2024	300.35	Telecommunications Expense
67419	V00369--ODESSA MEMORIAL HEALTHCARE CENTER	5/2/2024	189.10	Medical Supplies Expense
67420	V00375--OMNI STAFFING SERVICES, INC.	5/2/2024	107,158.87	Contracting Staffing Expense
67421	V00375--OMNI STAFFING SERVICES, INC.	5/9/2024	11,617.19	Contracting Staffing Expense



67422	V00381--OWENS & MINOR		5/2/2024	9,222.74	Medical Supplies Expense
67423	V00619--Pacific Office Automation		5/9/2024	272.23	Information Technology Expense
67424	V00383--Pacific Office Automation INC		5/2/2024	333.01	Information Technology Expense
67425	V00383--Pacific Office Automation INC		5/9/2024	213.86	Information Technology Expense
67426	V00646--PARAREV		5/2/2024	12,420.00	Revenue Cycle Expense
67427	V00401--PHD UNEMPLOYMENT COMPENSATION		5/2/2024	2,904.00	Unemployment Insurance Expense
67428	V00403--PHYSICIAN INSURANCE		5/2/2024	4,679.50	Insurance Expense
67429	V00409--POSITIVE PROMOTIONS INC		5/2/2024	37.00	Advertising Expense
67430	V00413--PREMERA BLUE CROSS		5/2/2024	14.63	Insurance Refund Expense
67431	V00415--Press Ganey Association		5/2/2024	751.82	Advertising Expense
67432	V00786--Providence		5/2/2024	16.20	Telehealth Expense
67433	V00422--Quadient Finance USA, Inc		5/2/2024	2,329.85	Postage Expense
67434	V00599--Ricoh		5/2/2024	239.76	Copier/Fax Expense
67435	V00443--RITZVILLE PARTS HOUSE INC		5/2/2024	384.70	Maintenance Expense
67436	V00444--RITZVILLE RODEO ASSOCIATION		5/2/2024	550.00	Marketing Expense
67437	V00447--RLDatix		5/2/2024	258.55	Administration Expense
67438	V00886--Rogers Machinery Company, Inc		5/9/2024	1,665.19	Maintenance
67439	V00885--Rural Resources		5/2/2024	11,889.25	Consulting
67440	V00459--SAMARITAN HEALTHCARE		5/2/2024	16,783.85	Billing Expense
67441	V00467--Schwabe, Williamson & Wyatt		5/2/2024	3,108.00	Legal Expense
67442	V00487--STAPLES		5/2/2024	3,866.39	Office Supplies Expense
67443	V00504--Swissray Customer Care, LLC		5/2/2024	2,000.00	Imaging Expense
67444	V00632--Tech Direct Imaging		5/2/2024	952.13	Imaging Expense
67445	V00507--Teleflex LLC		5/2/2024	1,086.27	Ambulance Supplies
67446	V00762--Patient		5/2/2024	20.00	Patient Refund Expense
67447	V00518--Travelers CL Remittance Center		5/2/2024	350.00	Insurance Expense
67448	V00762--Patient		5/2/2024	10.00	Patient Refund Expense

67449	V00884--UNIDOS NUEVA ALIANZA, FOUNDATION	5/2/2024	6,251.21	Grant Funded Consulting
67450	V00536--US Foods	5/2/2024	4,358.76	Dietary Expense
67451	V00536--US Foods	5/9/2024	942.37	Dietary Expense
67452	V00554--WASHINGTON DEPARTMENT OF HEALTH	5/2/2024	1,685.00	Licences
67453	V00561--WASHINGTON STATE HOSPITAL ASSOCIA	5/2/2024	28,067.54	Dues Expense
67454	V00571--WAYSTAR	5/2/2024	82.95	Cycle Revenue Expense
67455	V00579--WHIT	5/2/2024	7,832.72	Contract Services
67456	V00018--ADAMS COUNTY AUDITOR	5/2/2024	3,967.77	Government Fees
67457	V00027--AFLAC	5/2/2024	908.63	Employee Benefit Expense
67458	V00027--AFLAC	5/9/2024	977.27	Employee Benefit Expense
67459	V00615--Akins	5/2/2024	428.65	Dietary Expense
67460	V00615--Akins	5/2/2024	69.07	Dietary Expense
67461	V00802--Alliance One, LLC	5/2/2024	7,581.02	Contract Nursing
67462	V00040--ALSCO	5/2/2024	563.39	Laundry Expense
67463	V00056--AMERISOURCEBERGEN	5/9/2024	7,130.35	Pharmaceuticals Expense
67464	V00077--AVISTA UTILITIES	5/2/2024	47.48	Utilities Expense
67465	V00077--AVISTA UTILITIES	5/2/2024	1,865.99	Utilities Expense
67466	V00762--Patient	5/2/2024	25.00	Patient Refund Expense
67467	V00768--Bound Tree Medical, LLC	5/2/2024	1,775.16	Employee Benefit Expense
67468	V00762--Patient	5/2/2024	27.80	Patient Refund Expense
67469	V00731--Bracco Diagnostics, Inc	5/2/2024	3,962.75	Imaging Expense
67470	V00131--CENTURYLINK	5/9/2024	24,783.02	Telecommunications Expense
67471	V00137--Clearwater Springs	5/2/2024	1,442.24	Water Expense
67472	V00149--Connell Oil	5/9/2024	1,856.67	Plant Operations Expense
67473	V00713--Diamond Healthcare Communications	5/2/2024	193.76	Billing Expense
67474	V00199--ECOLAB	5/2/2024	519.96	Equipment Lease Expense
67475	V00213--FARMER BROS CO	5/2/2024	270.03	Employee Benefit Expense

67476	V00216--FEDERAL EXPRESS CORP		5/9/2024	17.52	Shipping Expense
67477	V00796--FedEx		5/2/2024	275.25	Medical Supplies Expense
67478	V00217--Fedie, Corey		5/2/2024	249.28	Reimbursement
67479	V00218--FERRELLGAS		5/9/2024	1,316.12	Utilities Expense
67480	V00220--FIRST CHOICE HEALTH		5/2/2024	64.00	Employee Benefit Expense
67481	V00848--Free Press Publishing, Inc		5/2/2024	2,365.00	Advertising Expense
67482	V00226--GARNER, BRUCE		5/2/2024	45.00	Employee Reimbursement Expense
67483	V00231--GRAINGER		5/2/2024	841.18	Plant Operations
67484	V00797--Health Alliance Recovery		5/2/2024	1,506.90	Medical Supplies Expense
67485	V00595--Health Carousel		5/2/2024	27,248.28	Contracting Staff Expenses
67486	V00889--1st Class Office Solutions, LLC		5/22/2024	1,776.00	Office Supplies Expense
67487	V00012--Access Information Protected		5/22/2024	336.22	Billing Expense
67488	V00781--ADT Commercial - everon		5/22/2024	645.17	Security
67489	V00038--Allied Fire and Security		5/22/2024	472.65	Plant Operations Expense
67490	V00762--Patient		5/22/2024	45.80	Patient Refund Expense
67491	V00071--AT&T Mobility		5/22/2024	408.18	Medical Supplies Expense
67492	V00116--Canon Medical Systems		5/22/2024	6,324.75	Imaging Expense
67493	V00117--Capital Group Retirement Plan Services		5/22/2024	187.50	Employee Benefits
67494	V00142--COLUMBIA BASIN HERALD		5/22/2024	261.02	Advertising Expense
67495	V00149--Connell Oil		5/22/2024	3,797.23	Plant Operations Expense
67496	V00212--Family Support Registry		5/22/2024	185.52	Garnishment Expense
67497	V00213--FARMER BROS CO		5/22/2024	130.86	Employee Benefit Expense
67498	V00215--Fasthealth		5/22/2024	375.00	Employee Benefit Expense
67499	V00796--FedEx		5/22/2024	9.56	Medical Supplies Expense
67500	V00234--Gretchen Millard		5/22/2024	150.00	Dietician Expense
67501	V00901--Grimm, Vanessa		5/22/2024	218.34	Employee Reimbursement Expense
67502	V00236--Grove Menus Inc		5/22/2024	75.00	Advertising Expense

67503	V00240--Health Care Authority		5/22/2024	30.00	License Expense
67504	V00242--HEALTH FACILITIES PLANNING		5/22/2024	6,000.00	Contract Services
67505	V00784--Home Depot Credit Services		5/22/2024	3,173.02	Maintenance Supplies
67506	V00633--Hunt, Dorcey		5/22/2024	355.10	Employee Reimbursement Expense
67507	V00762--Patient		5/22/2024	20.73	Patient Refund Expense
67508	V00762--Patient		5/22/2024	100.94	Patient Refund Expense
67509	V00277--Johnson Law Group		5/22/2024	5,000.00	Legal Expense
67510	V00277--Johnson Law Group		5/22/2024	2,500.00	Legal Expense
67511	V00277--Johnson Law Group		5/22/2024	2,500.00	Legal Expense
67512	V00762--Patient		5/22/2024	105.46	Patient Refund Expense
67513	V00625--Larmer, Sarah		5/22/2024	24.39	Employee Reimbursement Expense
67514	V00762--Patient		5/22/2024	44.87	Patient Refund Expense
67515	V00880--MRI Contract Staffing		5/22/2024	19,161.00	Contract Employee
67516	V00794--Nelson, Danielle		5/22/2024	97.02	Therapy Mileage
67517	V00367--Nuance Communications, Inc		5/22/2024	600.70	Telecommunications Expense
67518	V00375--OMNI STAFFING SERVICES, INC.		5/22/2024	14,892.00	Contracting Staffing Expense
67519	V00382--OXARC		5/22/2024	448.23	Medical Supplies Expense
67520	V00383--Pacific Office Automation INC		5/22/2024	1,568.69	Information Technology Expense
67521	V00422--Quadient Finance USA, Inc		5/22/2024	1,036.84	Postage Expense
67522	V00599--Ricoh		5/22/2024	239.76	Copier/Fax Expense
67523	V00599--Ricoh		5/22/2024	239.76	Copier/Fax Expense
67524	V00430--RICOH USA INC		5/22/2024	29.67	Copier/Fax Expense
67525	V00430--RICOH USA INC		5/22/2024	60.42	Copier/Fax Expense
67526	V00430--RICOH USA INC		5/22/2024	115.91	Copier/Fax Expense
67527	V00430--RICOH USA INC		5/22/2024	5.00	Copier/Fax Expense
67528	V00430--RICOH USA INC		5/22/2024	5.00	Copier/Fax Expense
67529	V00430--RICOH USA INC		5/22/2024	29.66	Copier/Fax Expense

67530	V00430--RICOH USA INC		5/22/2024	62.01	Copier/Fax Expense
67531	V00430--RICOH USA INC		5/22/2024	5.00	Copier/Fax Expense
67532	V00430--RICOH USA INC		5/22/2024	108.31	Copier/Fax Expense
67533	V00446--RITZVILLE, CITY OF		5/22/2024	2,484.71	Utilities Expense
67534	V00886--Rogers Machinery Company, Inc		5/22/2024	1,931.63	Maintenance
67535	V00459--SAMARITAN HEALTHCARE		5/22/2024	14,097.04	Billing Expense
67536	V00762--Patient		5/22/2024	228.36	Patient Refund Expense
67537	V00762--Patient		5/22/2024	25.00	Patient Refund Expense
67538	V00518--Travelers CL Remittance Center		5/22/2024	10,935.40	Insurance Expense
67539	V00762--Patient		5/22/2024	25.00	Patient Refund Expense
67540	V00536--US Foods		5/22/2024	1,840.49	Dietary Expense
67541	V00540--VERIZON WIRELESS		5/22/2024	1,950.74	Phone Expense
67542	V00568--WASHTUCNA, TOWN OF		5/22/2024	170.41	Utility Expense
67543	V00762--Patient		5/22/2024	17.00	Patient Refund Expense
67544	V00018--ADAMS COUNTY AUDITOR		5/23/2024	81.25	Government Fees
67545	V00725--Desimone Consulting, LLC		5/23/2024	5,000.00	Contracting Staffing Expense
67546	V00725--Desimone Consulting, LLC		5/23/2024	5,000.00	Contracting Staffing Expense
67547	V00725--Desimone Consulting, LLC		5/23/2024	5,000.00	Contracting Staffing Expense
67548	V00725--Desimone Consulting, LLC		5/23/2024	5,000.00	Contracting Staffing Expense
67549	V00194--EAP Consulting L.L.C.		5/23/2024	4,550.00	IT Management Expense
67550	V00194--EAP Consulting L.L.C.		5/23/2024	4,550.00	IT Management Expense
67551	V00156--COVERYS		5/29/2024	19,936.00	Insurance Expense
67552	V00869--Greg Galbreath		5/29/2024	1,500.00	Rent
67553	V00500--Stryker Sales LLC		5/29/2024	35,230.77	Medical Supplies Expense
67554	V00713--Diamond Healthcare Communications		5/31/2024	723.44	Billing Expense
67555	V00186--Docs Who Care Northwest, Inc		5/31/2024	85,489.00	Contracting Staffing Expense
				706,706.35	

# **Finance Committee**

## **Meeting Minutes**

May 21, 2024

### **I. Call to order**

Corey Fedie called the meeting of the Finance Committee for Adams County Public Hospital District #2 to order at 11:30 a.m.

### **II. In Attendance**

Dan Duff, Board Member; Beverly Kelley, Volunteer Committee Member; Matt Gosman, CFO; Lurisa Sackman, CNO; Corey Fedie, CEO; Matt Kubik, Board Member

### **III. Review/Approve Meeting Minutes:** Dan Duff made a motion to approve the April 23 Finance meeting minutes. Matt Kubik seconded the motion, motion passed.

### **IV. Review Warrants and Vouchers: April 2024**

- a) Discussion about payment of older invoices and several months' worth of invoices at once.
- b) The need for increased staff housing is discussed by Corey.
- c) Dan Duff moved to approve, Matt Kubik seconded the motion, motion passed.

### **V. Financial Statements:**

- a) Matt G. reported low patient revenue of \$874,478 in April. Write-offs and adjustments were offset by several swing bed accounts, which resulted in an increase, rather than a decrease, of revenue of \$556,315. This brought net income closer to the expected budget.
- b) Expenses are still high in the areas of contract staffing for providers and the interim CNO.
- c) Collections were \$2,591,386 in April. This was very high and included 150 days of swing bed payments, which also included accounts from 2023.
- d) Matt G. explained that EARII has had a few patients come and go since March.
- e) Matt G. explained that significant older swing bed payments are incoming. This is balancing low volumes, but this will not continue indefinitely, and we may see lower revenues and collections if volumes do not increase.
- f) Revenue cycle has been able to collect payments that were going to be written off all of the way back to early 2023 and deserve credit.
- g) Audits are ongoing. Matt G. is reconciling accounts and expects significant updates to previous year financials.
- h) Matt K. asked about grant money and Matt G. confirmed that the Distressed Hospital Grant was received in May.

- i) Corey F. expressed a desire to rebuild financial reserves and noted that a decrease in providers leads to decreased volumes. Swing program efforts may increase volumes. Need to be careful with cash for the next six months. Distressed hospital grant was very competitive because many hospitals have negative day's cash.

**VI. Additional Information- None**

Dan Duff moved to adjourn, Matt Kubik seconded. The meeting adjourned at 12:12 p.m.

Respectfully Submitted by Kylic Buell



# East Adams Rural Healthcare

903 S Adams Ave.  
Ritzville, Washington 99169  
509-659-1200

CFO Report to the Board  
Board of Commissioners  
East Adams Rural Healthcare  
June 25, 2024

## May Financial Status

May proved to be a mixed month for our hospital financially. While we saw positive growth in gross patient revenue compared to the same period in 2022 and 2023, with a total of \$1,004,546 before deductions, our expenses were notably high. The increase in expenses can be primarily attributed to the invoices received from WIPFLI for billing support and our ongoing efforts to improve and clean up our accounts payable processes, detailed below.

EARH received grant funds of \$747,541 in May from the State of Washington and the Department of Health as part of the Distressed Hospitals Grant and the Rural Equity Fund.

Year-to-date, our expenses are 19% over budget. However, total operating revenue counterbalances this, standing at 25% above budget. Gross revenue is slightly below budget but improved by the positive adjustments from the Medicare swing bed program. Our operating income remains within 1% of the budgeted amount.

## Revenue Collections

While we have seen a moderate decrease in total AR, the reduction was less than anticipated. Efforts to improve collections from older accounts have delayed some of the larger payment collections. AR days have increased due to the decrease in average revenue, indicating that though AR is decreasing, we are collecting at a lower rate compared to total charges. Total collections in May from clinical operations were \$1,167,638

## Accounts Payable Update

Missing or misdirected invoices have consistently been an issue at EARH. Minor changes have been made to address this in the past, including the creation of a single email destination for invoices monitored by multiple employees to ensure visibility and continuity as employees turn over, but revenue cycle issues have previously taken priority over this. In May, processes were evaluated and adjusted to improve efficiency, accuracy, and security in the AP process. As a result, invoices that were, in many cases, sent to former employees, current employees outside of AP, and old addresses were identified, redirected to the central email, and booked in May. Several invoices that were erroneously entered into previous, closed periods were also moved to May. \$411,432 in expenses were booked in May from prior periods dating back to 2022. This amount includes \$121,756 in the professional fees category, \$124,337 in the supplies category, \$22,097 in the repairs and maintenance category, \$27,329 in the utilities category, \$9,353 in the advertising and marketing category, \$17,724 in the recruitment category, \$46,843 in equipment, and \$41,993 in the



education/travel/dues category. Work on this is ongoing, and improvements will continue, but we believe that updated processes will prevent these situations going forward.

#### Audit Update

The 2021 DZA audit is complete, and 2022 is in progress, and 2023 will begin when 2022 is completed. We expect significant final adjustments to these periods. The combined 2021 and 2022 state audit is wrapping up and should be completed soon.

#### Outlook

EARH continues to experience lower volumes, the financial effect of which continues to be mitigated by collections on older accounts as EARH sees dips in revenue in the slower summer months.

Days cash on hand on May 31, 2024, was 31.14.

Respectfully submitted,  
Matthew Gosman, CFO

**Adams County Public Hospital District No. 2**  
**Statement of Operations**

**For the Period and Year-to-Date Ending May 31, 2024**

	Prior Month 4/30/2024		Month Ending 05/31/2024				Year To Date 05/31/2024				Prior YTD 5/31/2023	
	Prior Month Actual	Current Month Actual	Budget	Variance to Budget	%	YTD Actual	YTD Budget	YTD Variance	%	Prior Year YTD	%	
												Budget
<b>Operating Revenue</b>												
Patient Service Revenue	\$ 13,943.00	\$ 21,445.88	\$ 101,149.36	\$ (79,703.48)	(79%)	\$ 156,911	\$ 505,747	\$ (348,835.80)	(69%)	\$ 313,754.00	(69%)	
Daily Inpatient Services	\$ 24,648.00	\$ 19,012.95	\$ 105,067.23	\$ (86,054.28)	(82%)	\$ 446,006	\$ 525,336	\$ (79,330.15)	(15%)	\$ 474,389.00	(15%)	
Swingbed Room Revenue	\$ 93,292.00	\$ 71,988.40	\$ 104,962.07	\$ (32,993.87)	(31%)	\$ 490,868	\$ 524,810	\$ (33,942.35)	(6%)	\$ 429,551.00	(6%)	
Physician/Clinic Services	\$ 13,943.00	\$ 120,396.10	\$ 101,149.36	\$ 19,246.74	19%	\$ 156,910	\$ 505,747	\$ (348,836.80)	(69%)	\$ 313,754.00	(69%)	
Ancillary Inpatient Services	\$ 728,652.00	\$ 771,722.48	\$ 761,939.23	\$ 9,783.25	1%	\$ 4,237,696	\$ 3,809,696	\$ 427,999.85	11%	\$ 3,117,675.00	11%	
Ancillary Outpatient Services	\$ 874,478	\$ 1,004,546	\$ 1,174,257	\$ (169,721)	(14%)	\$ 5,618,459	\$ 5,871,336	\$ (252,877.44)	(4%)	\$ 5,122,893	(4%)	
Total Gross Patient Revenue	\$ (556,315)	\$ (162,335)	\$ 292,497	\$ (444,832)	(157%)	\$ 25,173	\$ 1,412,485	\$ (1,387,312.19)	(98%)	\$ (1,435,654)	(98%)	
Deductions from Patient Revenue	\$ 1,430,793	\$ 1,166,881	\$ 891,770	\$ 275,111	31%	\$ 5,593,296	\$ 4,456,851	\$ 1,134,434.75	25%	\$ 7,103,942	25%	
Net Patient Service Revenue	\$ 13,617	\$ 7,992	\$ 13,333	\$ (5,341)	(40%)	\$ 66,216	\$ 66,667	\$ (450.67)	(1%)	\$ 168,590	(1%)	
Other Operating Revenue	\$ 1,444,410	\$ 1,174,873	\$ 905,104	\$ 269,769	30%	\$ 5,659,502	\$ 4,525,518	\$ 1,133,984.08	25%	\$ 7,272,532	25%	
<b>Total Operating Revenue</b>												
<b>Expenses</b>												
Salary and Wages	\$ 533,492	\$ 574,459	\$ 569,597	\$ 4,862	1%	\$ 2,812,642	\$ 2,847,985	\$ (35,343.42)	(1%)	\$ 2,432,809	(1%)	
Employee Benefits	\$ 125,611	\$ 115,251	\$ 114,400	\$ 851	1%	\$ 545,412	\$ 571,998	\$ (26,586.25)	(5%)	\$ 636,792	(5%)	
Purchased Services	\$ 240,825	\$ 447,377	\$ 188,046	\$ 258,331	137%	\$ 1,396,354	\$ 945,232	\$ 451,122.19	48%	\$ 1,320,457	48%	
Professional Fees	\$ 99,683	\$ 271,190	\$ 59,954	\$ 211,236	352%	\$ 657,572	\$ 299,770	\$ 357,801.58	119%	\$ 341,829	119%	
Supplies	\$ 34,158	\$ 200,187	\$ 46,269	\$ 153,918	333%	\$ 392,665	\$ 231,346	\$ 161,318.75	70%	\$ 276,130	70%	
Repairs and Maintenance	\$ 3,981	\$ 25,154	\$ 3,916	\$ 21,239	542%	\$ 43,385	\$ 19,578	\$ 23,807.50	122%	\$ 16,403	122%	
Utilities	\$ 17,278	\$ 54,131	\$ 21,329	\$ 32,802	154%	\$ 153,935	\$ 106,646	\$ 47,289.17	44%	\$ 99,848	44%	
Advertising and Marketing	\$ 9,419	\$ 21,128	\$ 14,348	\$ 6,780	47%	\$ 77,550	\$ 71,740	\$ 5,810.00	8%	\$ 39,036	8%	
Depreciation	\$ 84,723	\$ 64,724	\$ 62,253	\$ 2,471	4%	\$ 323,618	\$ 311,267	\$ 12,351.33	4%	\$ 323,618	4%	
Insurance	\$ 51,980	\$ -	\$ 13,506	\$ (13,506)	(100%)	\$ -	\$ 67,528	\$ (67,527.50)	(100%)	\$ 41,562	(100%)	
Education/Travel/Dues	\$ 3,978	\$ 57,512	\$ 11,740	\$ 45,772	390%	\$ 79,392	\$ 58,700	\$ 20,692.00	35%	\$ 150,479	35%	
Interest Expense	\$ 57,687	\$ 28,051	\$ 28,635	\$ (1,584)	(5%)	\$ 173,011	\$ 148,175	\$ 24,836.00	17%	\$ 148,221	17%	
Taxes & Licenses	\$ -	\$ -	\$ 3,028	\$ (3,028)	(100%)	\$ -	\$ 15,140	\$ (15,139.58)	(100%)	\$ 20,181	(100%)	
Rent Expense	\$ -	\$ -	\$ 284	\$ (284)	(100%)	\$ 620	\$ 1,422	\$ (802.08)	(56%)	\$ 1,740	(56%)	
Bad Debt Expense	\$ 84,374	\$ 17,233	\$ 4,288	\$ 12,945	302%	\$ 130,179	\$ 21,438	\$ 108,741.08	507%	\$ (21,494)	507%	
Other Expenses	\$ 23,076	\$ 134,899	\$ 22,354	\$ 82,545	369%	\$ 162,108	\$ 111,770	\$ 50,338.00	45%	\$ 154,408	45%	
Total Operating Expenses	\$ 1,350,263	\$ 1,981,296	\$ 1,165,947	\$ 815,349	70%	\$ 6,948,443	\$ 5,829,734	\$ 1,118,708.78	19%	\$ 5,982,039	19%	
Operating Income (Loss)	\$ 94,147	\$ (806,423)	\$ (260,843)	\$ (545,580)	209%	\$ (1,288,941)	\$ (1,304,216)	\$ 15,275.31	(1%)	\$ 1,290,493	(1%)	
<b>Non-Operating Income</b>												
Grant Revenue	\$ 766	\$ 747,541	\$ 130,341	\$ 617,200	474%	\$ 800,082.00	\$ 651,703.79	\$ 148,378.21	23%	\$ 68,393	23%	
Interest Income	\$ 483	\$ 731	\$ 4,417	\$ (3,686)	(63%)	\$ 1,214.00	\$ 22,083.33	\$ (20,869.33)	(95%)	\$ 993	(95%)	
Tax Levy Income	\$ 113,180	\$ 113,163	\$ 141,090	\$ (27,927)	(20%)	\$ 568,253.00	\$ 705,449.17	\$ (137,196.17)	(19%)	\$ 663,327	(19%)	
Total Non-Operating Income	\$ 114,429	\$ 861,435	\$ 275,847	\$ 585,588	212%	\$ 1,368,549.00	\$ 1,379,236.29	\$ (9,687.29)	(1%)	\$ 732,703	(1%)	
<b>Net Income</b>	\$ 208,577	\$ 55,012	\$ 15,004	\$ 40,008	267%	\$ 80,608.00	\$ 75,019.98	\$ 5,588.02	7%	\$ 2,023,196	7%	
Operating Margin	7%	-68%							-23%		18%	
Total Profit Margin	14%	5%							-4%		34%	

**East Adams Rural Healthcare**  
**Adams County Public Hospital District No. 2 Balance Sheet**  
As of May 31, 2024

Reporting Book:  
As of Date:

ACCRUAL  
05/31/2024

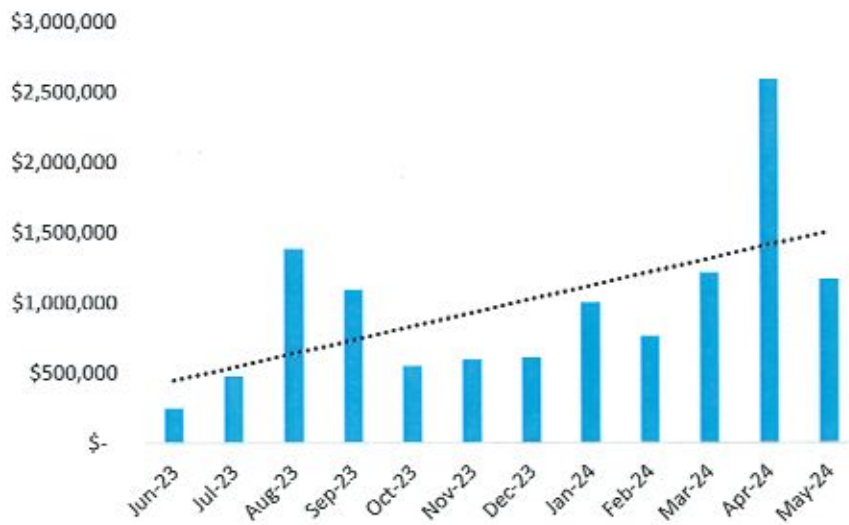
	Month Ending 03/31/2024	Month Ending 04/30/2024	Month To Date 05/31/2024
	Actual	Actual	Actual
<b>Current Assets</b>			
Operating Cash	773,255	1,455,314	1,659,306
Patient Accounts Receivable	5,441,934	4,026,416	3,958,149
Allowance for Doubtful Accounts	984,056	984,056	701,735
Third Party Receivables	168,591	168,591	48,797
Taxes Receivable	475,655	585,743	(320,724)
Inventory	681,727	552,851	739,119
Reserve for Operations	27,719	28,280	28,664
Reserve for Funded Depreciation	2,257	2,246	2,294
Prepaid Expenses	231,537	199,029	117,507
<b>Total Current Assets</b>	<b>8,786,731</b>	<b>8,002,526</b>	<b>6,934,847</b>
<b>Other Assets</b>			
Property, Buildings, & Equipment	17,773,169	17,717,844	17,704,844
Accumulated Depreciation	(9,696,187)	(9,692,586)	(9,757,309)
Construction in Process	860,865	929,990	974,350
<b>Other Assets</b>	<b>8,937,847</b>	<b>8,955,248</b>	<b>8,921,885</b>
<b>Total Assets</b>	<b>\$ 17,724,578</b>	<b>\$ 16,957,774</b>	<b>\$ 15,856,732</b>
<b>Current Liabilities</b>			
Accounts Payable	1,930,509	967,375	1,154,903
Payroll & Related Liabilities	2,846,931	2,762,287	692,715
Third Party Cost Report Settlements	168,718	168,718	41,188
Current Portion of Long Term Debt	260,000	260,000	260,000
Other Accrued Expenses	768,492	761,434	804,507
<b>Total Current Liabilities</b>	<b>(5,974,650)</b>	<b>(4,919,814)</b>	<b>(2,953,313)</b>
<b>Long Term Debt</b>	<b>(7,362,546)</b>	<b>(7,231,442)</b>	<b>(7,087,225)</b>
<b>Equity from Operations</b>	<b>(4,387,382)</b>	<b>(4,806,518)</b>	<b>(5,816,194)</b>
<b>Total Liabilities &amp; Fund Balance</b>	<b>\$ (17,724,578)</b>	<b>\$ (16,957,774)</b>	<b>\$ (15,856,732)</b>



## EARH Revenue Collections 12 Month Trend

Month/Year	Total Deposits	Grants/Other	Patient Care Collections
Apr-23	\$ 1,016,318	\$ 50,294	\$ 966,024
May-23	\$ 984,995	\$ -	\$ 984,995
Jun-23	\$ 252,104	\$ -	\$ 252,104
Jul-23	\$ 477,568	\$ -	\$ 477,568
Aug-23	\$ 1,727,860	\$ 341,979	\$ 1,385,881
Sep-23	\$ 1,097,674	\$ -	\$ 1,097,674
Oct-23	\$ 551,327	\$ -	\$ 551,327
Nov-23	\$ 621,355	\$ 27,886	\$ 593,469
Dec-23	\$ 610,607	\$ -	\$ 610,607
Jan-24	\$ 1,052,833	\$ 51,775	\$ 1,001,058
Feb-24	\$ 763,077	\$ -	\$ 763,077
Mar-24	\$ 1,216,896	\$ -	\$ 1,216,896
Apr-24	\$ 2,592,152	\$ 766	\$ 2,591,386
May-24	\$ 1,915,179	\$ 747,541	\$ 1,167,638

### EARH Patient Care Revenue Collected





# East Adams Rural Healthcare

## VOUCHER CERTIFICATION AND APPROVAL

I, THE UNDERSIGNED AUDITING OFFICER, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED AND THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIMS ARE JUST AND PAID OBLIGATIONS BY ADAMS COUNTY PUBLIC HOSPITAL DISTRICT NO. 2, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIMS.

\_\_\_\_\_  
COREY FEDIE, SUPERINTENDENT

WARRANTS AUDITED AND CERTIFIED BY THE AUDITING OFFICER HAVE BEEN RECORDED ON THE ATTACHED LISTING.

WE, THE UNDERSIGNED BOARD OF DIRECTORS OF ADAMS COUNTY PUBLIC HOSPITAL DISTRICT NO. 2, ADAMS COUNTY, WASHINGTON, DO APPROVE THOSE WARRANTS INCLUDED IN THE ATTACHED LIST AND FURTHER DESCRIBED AS ACCOUNTS PAYABLE WARRANTS #67396 THROUGH #67555 IN THE AMOUNT OF \$706,706.35.

SIGNED THIS 26<sup>TH</sup> DAY OF JUNE 2024.

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JOHN KRAGT, CHAIRMAN

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ERIC WALKER, VICE-CHAIRMAN

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RILEY HILLE, SECRETARY/COMMISSIONER

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MATT KUBIK, COMMISSIONER

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DAN DUFF, COMMISSIONER