

ADAMS COUNTY PUBLIC HOSPITAL DISTRICT #2
Meeting of the Board of Commissioners
January 22, 2025
East Adams Rural Healthcare
Conference Room
Ritzville, WA

- I) Call to Order
- II) Additions or Corrections to the Agenda
- III) Public Comment
- IV) Approval of Minutes-Regular Board Meeting Minutes December 19, 2024
- V) Consent Agenda
 - i) Chief Nursing Officer Report
 - ii) HR Report
 - iii) Quality Report
- VI) Medical Staff Report
- VII) CEO Report
- VIII) Committee Reports
 - i) Finance Committee
 - (1) Financials – December
 - (2) Approval of Warrants and Vouchers
 - ii) Building Committee
 - iii) Compliance Committee
- IX) Old Business
 - i) Board Bylaws
- X) New Business
 - i) Board meeting time discussion
 - ii) Resolution 25-01; Board meeting schedule
 - iii) Election of committee positions
 - iv) Code of Ethics acknowledgement
- XI) Public Comment
- XII) Executive Session
 - i) Medical Staff Credentialing
- XIII) Next Board Meeting February 26, 2025, at 5:30 p.m.
- XIII) Adjourn

ADAMS COUNTY PUBLIC HOSPITAL DISTRICT NO. 2
East Adams Rural Hospital
903 S. Adams
Ritzville, WA 99169
Meeting of the Board of Commissioners
December 19, 2024

PRESENT:	John Kragt	Board Chair
	Eric Walker	Vice-Chair
	Riley Hille	Commissioner/Secretary
	Matt Kubik	Commissioner
	Dan Duff via phone	Commissioner
	Corey Fedie	CEO
	Matt Gosman	CFO
	Lexie Zuver	Chief of Staff
	Lurisa Sackman	CNO

GUESTS: None

There were no community members present.

Board Chair, John Kragt called the meeting to order at 5:32 p.m.

INTRODUCTIONS-None

ADDITIONS AND CORRECTIONS-

Commissioner Riley Hille asked to add under executive session; RCW 42.30.110(g) Review the performance of a public employee

PUBLIC COMMENT-None

APPROVAL OF MINUTES

The November 21st regular board meeting minutes, November 14th special board meeting minutes and November 26th public hearing meeting minutes were presented. Commissioner Riley Hille made a motion to approve the November 21st regular board meeting minutes, November 14th special board meeting minutes and November 26th public hearing meeting minutes as presented. Commissioner Matt Kubik seconded. The motion passed.

CONSENT AGENDA

Board Chair, John Kragt, polled the Board if they would like anything off the consent agenda moved to the regular agenda. Nothing was requested.

MEDICAL STAFF REPORT

Dr. Zuver reported that the Med Staff met this morning. There was an election of officers, Dr. Zuver will remain as Chief of Staff, Dr. Hatz will be Vice and Marnie Boyer will remain as Secretary. Lurisa is now managing provider schedules. There was a review of some protocols. Dr. Zuver reported that there is a current flu outbreak. Commissioner Matt Kubik asked if the flu vaccine covers A & B, yes it does. Commissioner Riley Hille asked if you could get your flu vaccine through the walk-in clinic and can pediatric patients get it. Dr. Zuver said yes you can use walk-in and pediatrics can get theirs. Corey gave kudos to Dr. Zuver for covering last minute schedule changes. There was a brief discussion regarding the multi-patient vehicle accident that occurred the prior weekend. The Board Chair John Kragt asked who determines where the patients go. Dr. Zuver explained that there is an Incident Command on scene that determines. There was further discussion regarding how the multiple agencies communicate and the use of a scanner so nursing staff is aware of incoming patients.

CEO REPORT- See attached.

Corey shared that the holiday party was great. The employee of the year was recognized. We also participated in the Santa fly-in and parades. Corey gave a brief summary of the year and although we had some terrible events, we still did amazing things. Corey reported that Avcl will be available within the first quarter, the equipment should be delivered this week. Commissioner Riley Hille asked about Scooters. Corey said that it had been purchased. The owner of the Care Center offered to sell it back to EARH however, it would not be beneficial for the district. Facilities have been trying to expedite the renovation of the Scooters building. Corey shared that Commissioner Hille has been assisting with the selection of Marketing applicants.

COMMITTEE REPORTS

FINANCE COMMITTEE

CFO REPORT – See attached.

Matt gave a report on the November finances. We did receive funds from MultiCare which was beneficial. We have also engaged with MultiCare to help with the revenue cycle. They will be providing some training and education for our staff. November had strong revenues, largely due to EMS. The chargemaster has increased and billing is all caught up for EMS. The clinic saw 5 more patients. Expenses were on budget. Payroll was up due to the growth of medical and nursing staff. We wrote off \$800,000. Board Chair John Kragt asked about the cash on hand. Matt said they are 31.8 days. John asked if we had spent all the money received from MultiCare. Matt said that we have about \$500,000 left. John asked about the status of AP. Matt said that we are all caught up to within 30 days. The AR days decreased to 119 and were at 115 today. Commissioner Eric Walker asked about the status of the 2022 audit. Matt reported that the audit will be presented at the next meeting.

WARRANTS & VOUCHERS

Commissioner Riley Hille presented the following warrants for approval Accounts Payable Warrants #67872 to #68032 for \$1,231,719.68. Commissioner Eric Walker made a motion to approve, Commissioner Matt Kubik seconded. Motion passed unanimously.

BUILDING COMMITTEE-None

COMPLIANCE COMMITTEE-None

OLD BUSINESS

The Board reviewed the recommended changes to the bylaws. It was decided that Eric will get the edits completed and sent to the attorney for review.

NEW BUSINESS

Board Chair John Kragt reminded the Board of current positions. Commissioner Matt Kubik made a motion to elect Commissioner Riley Hille as Board Chair. The motion passed. Board Chair John Kragt made a motion to elect Commissioner Eric Walker as Vice Chair. The motion passed. Commissioner Dan Duff made a motion to elect Commissioner Matt Kubik as Secretary. The motion passed.

The election of committee positions was postponed to the next meeting.

PUBLIC COMMENT-None

The Board went into executive session at 6:40 p.m. to discuss RCW 42.30.110 (g); to review the performance of a public employee. The estimated length of the executive session was 30 minutes. The Board came out of executive session at 7:10 p.m.

Commissioner Matt Kubik made a motion to award CEO Corey Fedie with a \$20,000 bonus for 2024. Commissioner Eric Walker seconded the motion. The motion passed unanimously.

Commissioner Eric Walker made a motion to set CEO Corey Fedie's 2025 goals as follows:

Total Margin=\$10,000
Gross Days in AR=\$15,000
Percentage of Claims Older Than 120 Days=\$5,000
Net Collection Rate=\$5,000

Commissioner Riley Hille seconded the motion. The motion passed unanimously.

Commissioner Riley Hille made a motion to adjourn the meeting, seconded by Commissioner Eric Walker. Motion passed unanimously.

The meeting adjourned at 7:25 p.m.

Respectfully submitted,
Kylie Buell, Executive Assistant

CNO Report

January 22, 2025

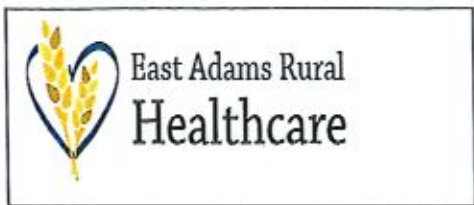
1. We are interviewing a wound care nurse and anticipating making an offer for this position.
2. We have seen an increase in our referrals for swing-bed patients as our nurse manager has been working diligently with the programs within the hospital networking.
3. Nursing is excited for the increase in patients
4. We had 5 referrals come in this last week and were able to accept 3 immediately and waiting on auth from insurance on the other 2. We have also been working on swinging our current acute patients. We are also watching some higher levels of ED patients that we can potentially look at bringing back once medically cleared for swing bed.
5. We are continuing our education with ancillary and nursing staff. We have finished the training on the vents we were granted in 2024 and they are in production on the floor, available to use if needed.
6. We are monitoring the clinic numbers to help facilitate growth with the new providers. With the holiday season, we did not see as many as anticipated in December, but appointments picked up in January.

Sincerely,

Lurisa Sackman, RN, MSN, CRRN
Chief Nursing Officer

Job Openings

Department	Job Opening	Date Open	Status	Notes
EMS	EMT/Paramedics	08/31/2022	Closed	7 full-time EMT's hired 8/11/24
Clinic/ER/Hospital	Nurse Practitioner/PA-C	07/24/2023	Open	1 NP starting 10/01/24
Administration	Accounting Clerk	09/28/2023	Open	Hired remote to help with entering invoices
Administration	Compliance/Risk/Survey Readiness Coordinator	02/27/2024	Open	
Administration/Business Office	Accountant	05/30/2024	Open	Interview 01/20/2025
Laboratory	MT/MLT	06/30/2024	Open	
Clinic	Licensed Independent Clinical Social Worker (Part-Time)	08/27/2024	Closed	Orientation on 9/26/24
Plant	Housekeeper	10/28/2024	Open	
Therapy	Speech Language Pathologist (Temp for 16 weeks)	11/18/2024	Open	
Clinic	Licensed Independent Clinical Social Worker (Part-Time)	12/06/2024	Open	Closed, employee rescinded resignation.
Hospital	Wound Care Nurse RN or LPN	12/12/2024	Open	Interviews in progress
Administration	Marketing and Communications Coordinator	11/01/2024	Open	Interviews in progress



QAPI AGENDA

East Adams Rural Healthcare

December 19, 2024

Meeting called to order at 9:09 per Jason McCoy

In Attendance

Matt Gosman, Amelia Bernal, Corey Fedie, Neil Verberne, Michael Navarro, Amanda Osborne, Lurisa Sackman, Lexie Zuver, Jason McCoy, Dan Crisp, Vanessa Grimm

Zoom Attendance: Commissioner Hille, Josh Brownlowe, Navin Adhikary, Todd Nida

Absent: Commissioner Kragt, Bruce Garner, Pam Gilmore, Teri Abney, Tyler Dennis

Review minutes of November 21 with approval.

Minutes approved and accepted, motion per Lurisa Sackman, 2nd per Dr. Zuver.

New Business

<p>Organizational Scorecard: Apologized for the confusion of where and what to report. Jason will get this under control so employees will know what and where to report. Going from PowerPoint to the scorecard was very confusing since there were around 21 reports on PowerPoint that went to 8 or 9 on the scorecard.</p>	<p>Jason</p>
<p>Navin talked briefly about what the organizational scorecard means. He went into more detail when he talked about Interoperability. Jason apologized and informed the staff that with all the changes that have been happening, if you did not have anything to report in the organizational scorecard that it would be better to keep with the current platform of the PowerPoint. Lurisa stated that with the scorecard there would be the need for some duplication. Meaning some people may have to fill out the PowerPoint and the scorecard and it just may be the same information.</p>	<p>Navin</p>

Old Business

<p>1. TBD</p>	
<p>2. TBD</p>	

3. Medicare Promoting Interoperability Navin talked about how EARH starts with a certain number of points and if we did not meet certain goals set by Medicare we could receive a deduction of points. Currently we are at 73 and when our Medici 3 rd party app is up and running, we should get another 25 points to a total of 98 out of 100. If we did not have Medicare, we would get a zero and we could possibly get a 0 for our total score	Navin
4. Org. Goal 1: I talked briefly about each one of our 4 organizational goals. 1. Continuous Survey Readiness	
5. Org. Goal 2: Recognition of Sepsis and Improvement of care	
6. Org. Goal 3: Develop 5 standing orders and protocols for the most common diagnosis. Deborah had previously stated she wanted 40 protocols but is currently working on 10 for the most common diagnosis	
7. Org. Goal 4: To improve the quality of life for Swing Bed patients' short term and 4b Long term Swing Bed patients	
:	

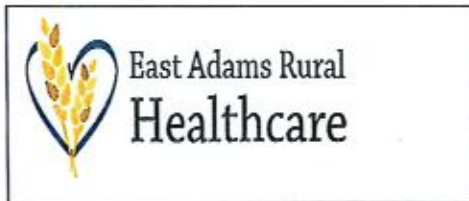
Committee and Department Reports
Please put the report on the portal

Infection Control Reported the prior month. Gave a brief update on the possible CRE UTI infection. State lab stated it was not CRE.	Jason
Antibiotic Stewardship Reported last month due to IT and Safety being pulled away for an emergent issue	Sheena
Pharmacy Improvement Project; Goal; Target; Data/Assessment; Plan of Correction if not meeting target. Reported last month due to IT and Safety being pulled away for an emergent issue	Sheena
Improvement Project; Goal; Target; Data/Assessment; Plan of Correction if not meeting target. Did not report. Was not at meeting	Pam
Dietary	Teri

Improvement Project; Goal; Target; Data/Assessment; Plan of Correction if not meeting target. Did not report. Was not at meeting	
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Announcements

Next Meeting: January 22, 2025





East Adams Rural Healthcare

903 South Adams
Ritzville, Washington 99169
509-659-1200

CEO Report to the Board

Board of Commissioners
East Adams Rural Healthcare
January 22nd, 2025

It is 2025 and we are off to a great start. Over the last month we have celebrated Christmas and New Years holidays along with much fun around the organization from ugly sweater contests to secret Santa and of course many stayed up to watch the new year ring in. It also started an improvement in our inpatient volumes where we have been as high as eight. Some of this increase is due to normal seasonal ailments, but some are due to our staff taking in more complex patients now that we have a full staff that is constantly trying to improve and expand our capabilities. We also had a banner day where our clinic had sixty-six visits in total which included scheduled, walk-in, pain, and behavioral health. The highest on record with the second being forty-two over a year ago. It was an exciting day, and the staff were incredible at taking great care, even being short of two clinic staff that day.

And some more great news! Medicare also informed us that our cost report was completed, and our daily rate will increase in the first quarter, which is excellent news. Similarly, they noted that they had underpaid us for the prior period, so we received a positive adjustment of approximately five hundred thousand dollars. A much-needed boost for us after a very tough year. Hopefully, we can pair the new, higher rate with our increased volumes and get ourselves on an improved financial path.

In terms of provider recruitment, we received, and phone screened a soon to be PA from Iowa that has extensive Paramedic experience. Dr. Hatz, Lurisa and I all liked him and are getting him on site for a visit. Once we can confirm the date we will engage the Board representatives as well.

Lastly, our engagement with MultiCare's revenue cycle team has begun and we look forward to finally gaining ground across that area. We do not have anything immediate to report, but hopefully more by the February board meeting.

Sincerely,

Corey Fedie, CEO

FINANCE COMMITTEE AGENDA
Adams County Public Hospital District #2
January 21, 2024

- I. Call to Order
- II. Attendance
- III. Review/approve meeting minutes: December 17, 2024
- IV. Review of Warrants & Vouchers: December 2024
- V. Financial Statements: December 2024
- VI. Additional Information
- VII. Adjourn

Check Date	Vendor Name	Check Number	Check Amount	Purpose
12/4/2024	V00802--Alliance One, LLC	68033	4,826.25	Contract Nursing
12/4/2024	V00116--Canon Medical Systems	68034	5,580.00	Imaging Expense
12/4/2024	V00992--Christiansen, Tawnya	68035	10,000.00	SUD Training
12/4/2024	V00149--Connell Oil	68036	3,971.88	Plant Operations Expense
12/4/2024	V00713--Diamond Healthcare Communications	68037	363.85	Billing Expense
12/4/2024	V00194--EAP Consulting L.L.C.	68038	4,550.00	IT Management Expense
12/4/2024	V00595--Health Carousel	68039	55,461.15	Contracting Staff Expenses
12/4/2024	V00375--OMNI STAFFING SERVICES, INC.	68040	23,250.90	Contracting Staffing Expense
12/4/2024	V00375--OMNI STAFFING SERVICES, INC.	68041	12,209.42	Contracting Staffing Expense
12/4/2024	V00619--Pacific Office Automation	68042	7,535.00	Information Technology Expense
12/4/2024	V00621--Pacific Office Automation	68043	2,180.83	Information Technology Expense
12/4/2024	V00383--Pacific Office Automation INC	68044	2,480.84	Information Technology Expense
12/6/2024	V00010--Abney, Theresa	68045	404.21	Employee Reimbursement Expense
12/6/2024	V00044--Amelia Bernal	68046	38.88	Employee Reimbursement Expense
12/6/2024	V00677--Best Western - Bronco Inn	68047	8,695.80	Contract Employee Housing Expense
12/6/2024	V00750--Patient	68048	38.88	Patient Refund Expense
12/6/2024	V00911--Brown, Nathan	68049	1,600.00	Employee Reimbursement Expense
12/6/2024	V00967--Clinical Management Consultants, Inc	68050	26,000.00	Recruiting Expense
12/6/2024	V00849--Danielle Hunt	68051	72.76	Employee Reimbursement Expense
12/6/2024	V00938--Deboard, Deborah	68052	1,034.68	Employee Reimbursement Expense
12/6/2024	V00212--Family Support Registry	68053	92.76	Garnishment Expense
12/6/2024	V00217--Fedie, Corey	68054	245.87	Reimbursement
12/6/2024	V00869--Greg Galbreath	68055	1,500.00	Rent
12/6/2024	V00633--Hunt, Dorcey	68056	1,018.65	Employee Reimbursement Expense
12/6/2024	V00971--iCIMS, Inc	68057	1,190.70	Background Checks
12/6/2024	V00964--Kayli Maier Photography	68058	275.40	Marketing Expense

12/6/2024	V00750--Patient		68059	22.63	Patient Refund Expense
12/6/2024	V00988--Mayfield, Caitlyn		68060	69.81	Employee Reimbursement Expense
12/6/2024	V00905--McCoy, Jason		68061	579.29	Employee Reimbursement Expense
12/6/2024	V00750--Patient		68062	38.88	Patient Refund Expense
12/6/2024	V00357--NICOLE WOLF		68063	38.88	Employee Reimbursement Expense
12/6/2024	V00993--Post Lake Lending		68064	412.44	Garnishment
12/6/2024	V00940--Shields, Michael		68065	15.33	Employee Reimbursement Expense
12/6/2024	V00980--Smathers, Tyler		68066	2,242.61	Employee Reimbursement Expense
12/6/2024	V00994--Today Cash		68067	150.35	Garnishment
12/6/2024	V00982--Washington State Dept of Labor & Industries		68068	191.10	Workers Compensation Expense
12/6/2024	V00563--WASHINGTON STATE SUPPORT REGISTRY		68069	750.00	Dues Expense
12/16/2024	V00038--Allied Fire and Security		68070	197.53	Plant Operations Expense
12/16/2024	V00077--AVISTA UTILITIES		68071	9,035.15	Utilities Expense
12/16/2024	V00857--Carrier Corporation		68072	5,095.44	Maintenance Expense
12/16/2024	V00221--FISHER HEALTHCARE		68073	12,455.31	Medical Supplies Expense
12/16/2024	V00264--INLAND IMAGING BUSINESS Associates, LLC		68074	3,196.60	Imaging Expense
12/16/2024	V00297--Laboratory Corporation of America Holdings		68075	3,811.00	Lab Expense
12/16/2024	V00880--MRI Contract Staffing		68076	11,496.60	Contract Employee
12/16/2024	V00396--Performance Health Supply, Inc		68077	95.85	Medical Supplies Expense
12/16/2024	V00423--QuadraMed		68078	18,004.71	Medical Supplies
12/16/2024	V00579--WHIT		68079	9,844.62	Contract Services
12/20/2024	V00077--AVISTA UTILITIES		68080	8,452.91	Utilities Expense
12/20/2024	V00212--Family Support Registry		68081	185.52	Garnishment Expense
12/20/2024	V00221--FISHER HEALTHCARE		68082	5,401.44	Medical Supplies Expense
12/20/2024	V00747--Healthcare Consulting Services		68083	2,600.00	Contract Expense
12/20/2024	V00881--Lewis, Cynthia		68084	3,093.75	Employee Reimbursement Expense
12/20/2024	V00880--MRI Contract Staffing		68085	6,387.00	Contract Employee

12/20/2024	V00375--OMNI STAFFING SERVICES, INC.	68086	17,620.32	Contracting Staffing Expense
12/20/2024	V00381--OWENS & MINOR	68087	15,055.79	Medical Supplies Expense
12/20/2024	V00579--WHIT	68088	10,647.24	Employee Benefits
12/23/2024	V00027--AFLAC	68089	865.99	Employee Benefit Expense
12/23/2024	V00728--AMPED Solutions, LLC	68090	3,500.00	Marketing
12/23/2024	V00750--Patient	68091	1,862.78	Patient Refund Expense
12/23/2024	V00194--EAP Consulting L.L.C.	68092	4,550.00	IT Management Expense
			332,585.58	

Finance Committee

Meeting Minutes

December 17, 2024

I. Call to order

Corey Fedie called the meeting of the Finance Committee for Adams County Public Hospital District #2 to order at 10:02 AM.

II. In Attendance

Dan Duff, Board Member; Beverly Kelley, Volunteer Committee Member; Matt Gosman, CFO; Corey Fedie, CEO; Matt Kubik, Board Member

III. Review/Approve Meeting Minutes: October 22, 2024

- a) Matt K made a motion to approve the November 19th finance meeting minutes. Dan D seconded the motion, motion passed.

IV. Review Warrants and Vouchers: October 2024

- a) Dan D moves to approve, Matt K seconds the motion, motion passes.

V. Financial Statements:

- a) Matt G explains the contracting staff expenses under \$53,000, mentioning nurses from the Philippines and the cost benefits of the contract.
- b) Corey F elaborates on the cost differences between Passport Healthcare and other agencies, including the stipend for lodging.
- c) Matt G reports receiving funds from Multi Care, which helped improve cash flow and vendor payments.
- d) Strong charges in November were \$200,000 higher than the previous November, with a significant increase in the emergency department.
- e) EMS services have shown significant growth, contributing to overall profitability, and imaging and lab services are also up.
- f) Clinic services are up about 5%, with new providers contributing to increased capacity and open appointments.

VI. Operational Challenges and Cost Management

- a) Corey F discusses the balance between having enough providers and managing overhead costs, emphasizing the importance of open appointments.
- b) Matt G highlights the need for extra capacity to handle increased volumes and the challenges of maintaining a full patient panel.
- c) Therapy and pain management services have seen a slight decline, with plans to improve marketing and capacity.
- d) Matt G notes that salary expenses are slightly over budget, primarily due to medical staff, which is a positive trend.

VII. Accounts Receivable and Cash Flow Concerns

- a) Matt G explains the efforts to clean up accounts receivable, identifying uncollectible accounts and writing them off.
- b) Despite the write-offs, the hospital is showing a slight negative net income due to these adjustments.
- c) Cash flow in November was slightly positive, with expectations for cash flow in December to be impacted by holidays, noting potential delays due to reduced workdays.

VIII. Additional Information

- a) Corey F discusses the potential sale of the care center building and the need to address repairs and upgrades to the new kitchen facility.
- b) The conversation includes the challenges of working with the city for necessary repairs and
- c) Corey F and Matt K discuss the potential costs and logistics of repairing the building, with plans to involve maintenance staff and contractors.

Dan Duff moved to adjourn, Matt Kubik seconded. The meeting adjourned at 10:35 AM.

Respectfully Submitted by Kylie Buell



East Adams Rural Healthcare

903 S Adams Ave.
Ritzville, Washington 99169
509-659-1200

CFO Report to the Board
Board of Commissioners
East Adams Rural Healthcare
January 21st, 2025

This year presented a mix of significant challenges and noteworthy achievements. Among these were the fallout from the Q4 2023 Medicare validation issue, the departure of providers aligning with depressed volumes during the summer months, and a substantial network breach that disrupted clinical and billing operations.

Despite these setbacks, we also saw major strides forward. These include achieving near independence from contract staffing, which has enhanced cost efficiency, improved charge capture and billing processes, reaching all-time high collection rates, and an overall increase in revenue.

The financial statements for 2024 will reflect a significant loss for the year. A portion of this loss stems from necessary efforts to improve the accuracy of outstanding accounts receivable. While this work impacts our short-term financial picture, it sets the foundation for more reliable and predictable revenue management in the years ahead.

December Financial Status

Financial Statements

- End-of-year total charges for 2024 ended slightly above 2023, with lower volumes through the summer but a strong fourth quarter.
- Adjustments and bad debt expense were significantly higher than in 2023 as we worked through the unusually high outstanding AR.
- Monthly contract staffing costs are down \$200,000 from the 2023 average.
- We recorded a loss of \$166,469 for December and \$1,240,318 for the full year of 2024.

These losses can be partly attributed to lower swing bed volumes, higher-than-expected contract staffing and maintenance costs, and the recognition of bad debt.

Revenue Cycle and Collections

- MultiCare's revenue cycle support is proving extremely valuable, and we are rapidly improving processes and efficiency.
- December collections were impacted by staff holiday absences and a general slowdown among payors, contributing to a slight increase in total AR. However, increased efficiencies resulted in a decrease in AR days from 119.9 to 111.
- December's lower than expected collections resulted in a decrease in cash though January collections are showing a significant improvement over December.

Note about AR Days:

- Days in AR can be decreased through write-offs, contractual adjustments, or collections. The ideal method is to collect the outstanding AR, though all of these methods are necessary. In November, significant contractual adjustments contributed to the unusual 20 day decrease in AR days. Write offs of large amounts may be used as a shortcut to artificially decrease AR and bypass the effort it might take to work and collect on difficult accounts. We want to assure the board that these accounts have been worked to the highest standard, in some cases years beyond common practice. These write-offs were appropriate and necessary to avoid a more significant risk of stating an unclear financial position by maintaining uncollectible AR. This effort will contribute to, rather than diminish, the accuracy of the AR days metric.

Conclusion:

In conclusion, we face ongoing financial pressures. Improvements to financial management and collection efficiency have played an important role in mitigating those pressures, we remain focused on improving operational efficiency and financial performance, ensuring that EARH continues to deliver care while maintaining fiscal responsibility.

Days cash on hand on December 31st was 21.25.

Respectfully submitted,
Matthew Gosman, CFO

Adams County Public Hospital District No. 2
Statement of Operations

For the Period and Year-to-Date Ending December 31, 2024

	Prior Month 11/30/2024		Month Ending 12/31/2024			Year To Date 12/31/2024			Prior YTD 12/31/2023		
	Actual	Budget	Actual	Budget	Variance to Budget	%	YTD Actual	YTD Budget	YTD Variance	% Variance	Prior Year YTD
Operating Revenue											
Patient Service Revenue	\$ 32,366	\$ 101,149	\$ 32,009	\$ 101,149	\$ (89,140)	-88%	\$ 402,821	\$ 1,213,792	\$ (810,971)	-67%	\$ 838,430
Daily Inpatient Services	\$ 122,593	\$ 105,067	\$ 128,949	\$ 105,067	\$ 23,882	23%	\$ 1,164,075	\$ 1,260,807	\$ (96,732)	-8%	\$ 1,348,178
Swingbed Room Revenue	\$ 143,728	\$ 107,540	\$ 107,540	\$ 104,962	\$ 2,578	2%	\$ 1,447,111	\$ 1,259,545	\$ 187,566	15%	\$ 1,306,263
Physician/Clinic Services	\$ 32,366	\$ 32,009	\$ 32,009	\$ 101,149	\$ (89,140)	-88%	\$ 402,820	\$ 1,213,792	\$ (810,972)	-67%	\$ 838,430
Ancillary Inpatient Services	\$ 920,361	\$ 906,604	\$ 906,604	\$ 761,939	\$ 144,665	19%	\$ 11,374,582	\$ 9,143,271	\$ 2,231,311	24%	\$ 9,320,906
Ancillary Outpatient Services	\$ 1,251,414	\$ 1,207,111	\$ 1,207,111	\$ 1,174,267	\$ 32,844	3%	\$ 14,921,477	\$ 14,091,207	\$ 830,270	6%	\$ 13,652,207
Total Gross Patient Revenue	\$ 787,897	\$ 280,211	\$ 280,211	\$ 282,497	\$ (2,286)	-1%	\$ 1,500,493	\$ 3,399,964	\$ (1,899,481)	-56%	\$ 1,888,932
Deductions from Patient Revenue	\$ 463,517	\$ 891,770	\$ 926,900	\$ 891,770	\$ 35,130	4%	\$ 13,420,994	\$ 10,701,243	\$ 2,719,751	25%	\$ 11,963,275
Net Patient Service Revenue	\$ 78,485	\$ 157,571	\$ 157,571	\$ 13,333	\$ 144,238	1082%	\$ 737,319	\$ 160,000	\$ 577,319	361%	\$ 277,288
Other Operating Revenue	\$ 542,002	\$ 1,094,471	\$ 1,094,471	\$ 905,104	\$ 179,367	20%	\$ 14,158,313	\$ 10,881,243	\$ 3,297,070	30%	\$ 12,240,543
Expenses											
Salary and Wages	\$ 736,641	\$ 659,253	\$ 659,253	\$ 569,597	\$ 89,656	16%	\$ 7,608,599	\$ 7,015,165	\$ 593,434	8%	\$ 6,207,245
Employee Benefits	\$ 147,779	\$ 139,615	\$ 139,615	\$ 114,400	\$ 25,215	22%	\$ 1,518,581	\$ 1,372,796	\$ 145,785	11%	\$ 1,446,482
Purchased Services	\$ 223,004	\$ 223,025	\$ 223,025	\$ 189,046	\$ 33,979	18%	\$ 3,304,221	\$ 2,268,568	\$ 1,035,653	46%	\$ 3,825,685
Professional Fees	\$ 70,121	\$ 27,574	\$ 27,574	\$ 59,954	\$ (32,380)	-54%	\$ 1,382,854	\$ 719,449	\$ 663,405	92%	\$ 1,298,818
Supplies	\$ 40,277	\$ 25,752	\$ 25,752	\$ 46,289	\$ (20,517)	-44%	\$ 842,717	\$ 555,231	\$ 287,486	52%	\$ 938,695
Repairs and Maintenance	\$ 4,661	\$ 4,957	\$ 4,957	\$ 3,816	\$ 1,141	27%	\$ 18,220	\$ 46,988	\$ (28,768)	-62%	\$ 47,584
Utilities	\$ 25,336	\$ 23,508	\$ 23,508	\$ 21,329	\$ 2,179	10%	\$ 347,036	\$ 255,950	\$ 91,086	36%	\$ 256,742
Advertising and Marketing	\$ 15,525	\$ 13,583	\$ 13,583	\$ 14,348	\$ (765)	-5%	\$ 176,889	\$ 172,178	\$ 4,711	4%	\$ 157,073
Depreciation	\$ 64,724	\$ 64,724	\$ 64,724	\$ 62,253	\$ 2,471	4%	\$ 841,408	\$ 747,040	\$ 94,368	13%	\$ 776,682
Insurance	\$ 10,450	\$ 14,893	\$ 14,893	\$ 13,506	\$ 1,388	10%	\$ 81,780	\$ 162,068	\$ (80,308)	-50%	\$ 83,143
Education/Travel/Dues	\$ 17,331	\$ 25,662	\$ 25,662	\$ 11,740	\$ 13,922	119%	\$ 298,283	\$ 140,880	\$ 157,403	112%	\$ 288,502
Interest Expense	\$ 28,843	\$ 48,687	\$ 48,687	\$ 29,635	\$ 19,052	64%	\$ 480,476	\$ 355,620	\$ 124,856	35%	\$ 357,136
Taxes & Licenses	\$ -	\$ -	\$ -	\$ 3,028	\$ (3,028)	-100%	\$ 10,293	\$ 36,335	\$ (26,042)	-72%	\$ 20,181
Rent Expense	\$ 1,600	\$ 1,600	\$ 1,600	\$ 284	\$ 1,316	463%	\$ 10,220	\$ 3,413	\$ 6,807	199%	\$ 3,060
Bad Debt Expense	\$ 37,936	\$ 102,264	\$ 102,264	\$ 4,288	\$ 97,976	2285%	\$ 729,541	\$ 51,451	\$ 678,090	1318%	\$ 87,754
Other Expenses	\$ 18,814	\$ 19,408	\$ 19,408	\$ 22,354	\$ (2,946)	-13%	\$ 426,292	\$ 268,248	\$ 158,044	59%	\$ 407,053
Total Operating Expenses	\$ 1,257,772	\$ 1,392,905	\$ 1,392,905	\$ 1,165,947	\$ 228,558	20%	\$ 18,241,150	\$ 14,171,362	\$ 4,069,788	29%	\$ 16,201,845
Operating Income (Loss)	\$ (715,770)	\$ (308,434)	\$ (308,434)	\$ (260,843)	\$ (49,191)	19%	\$ (4,082,847)	\$ (3,310,119)	\$ (772,728)	23%	\$ (3,961,302)
Non-Operating Income	\$ -	\$ 5,000	\$ 5,000	\$ 130,341	\$ (125,341)	-96%	\$ 1,342,977	\$ 1,554,089	\$ (221,112)	-14%	\$ 446,952
Grant Revenue	\$ 30	\$ -	\$ -	\$ 4,417	\$ (4,417)	-100%	\$ 2,041	\$ 53,000	\$ (50,959)	-96%	\$ 2,008
Interest Income	\$ 113,201	\$ 136,965	\$ 136,965	\$ 141,090	\$ (4,125)	-3%	\$ 1,497,559	\$ 1,693,078	\$ (195,519)	-12%	\$ 1,415,599
Tax Levy Income	\$ 113,231	\$ 141,965	\$ 141,965	\$ 275,847	\$ (133,882)	-49%	\$ 2,962,749	\$ 3,310,167	\$ (347,418)	-10%	\$ 1,864,559
Total Non-Operating Income	\$ (602,539)	\$ (166,469)	\$ (166,469)	\$ 15,004	\$ (181,473)	-1209%	\$ (1,240,270)	\$ 48	\$ (1,240,318)	-2586151%	\$ (2,096,743)
Net Income	\$ -1,318,309	\$ (474,903)	\$ (474,903)	\$ (245,839)	\$ (226,337)	-92%	\$ (5,323,117)	\$ (3,309,971)	\$ (2,013,146)	37%	\$ (6,058,045)
Operating Margin	-132%	-15%	-15%	-28%	-28%		-29%	-29%	-29%		-32%
Total Profit Margin	-111%	-15%	-15%	-28%	-28%		-9%	-9%	-9%		-5%

East Adams Rural Healthcare

Adams County Public Hospital District No. 2 Balance Sheet

As of December 31, 2024

Reporting Book:

ACCRUAL

As of Date:

12/31/2024

	Month To Date 10/31/2024	Month To Date 11/30/2024	Month To Date 12/31/2024
	Actual	Actual	Actual
Current Assets			
Operating Cash	452,263	1,097,985	805,433
Patient Accounts Receivable	4,903,301	4,393,716	4,474,239
Allowance for Doubtful Accounts	996,147	1,883,568	1,325,357
Third Party Receivables	98,123	32,737	56,273
Taxes Receivable	(186,733)	(131,709)	0
Inventory	824,725	825,235	834,654
Reserve for Operations	29,296	25	0
Reserve for Funded Depreciation	2,340	2,348	2,356
Prepaid Expenses	54,096	116,730	19,730
Total Current Assets	7,173,558	8,220,635	7,518,042
Other Assets			
Property, Buildings, & Equipment	17,728,226	17,855,792	17,855,792
Accumulated Depreciation	(10,080,926)	(10,135,183)	(10,199,907)
Construction in Process	974,350	974,350	974,350
Other Assets	8,621,650	8,694,959	8,630,235
Total Assets	\$ 15,795,208	\$ 16,915,594	\$ 16,148,277
Current Liabilities			
Accounts Payable	2,591,111	1,739,893	1,211,859
Payroll & Related Liabilities	635,323	498,456	823,592
Current Portion of Long Term Debt	260,000	260,000	260,000
Other Accrued Expenses	940,018	942,471	957,504
Total Current Liabilities	(4,426,452)	(3,440,820)	(3,252,955)
Long Term Debt	(7,231,442)	(7,087,225)	(7,116,068)
Equity from Operations	(4,137,314)	(6,652,068)	(5,779,254)
Total Liabilities & Fund Balance	\$ (15,795,208)	\$ (16,915,594)	\$ (16,148,277)

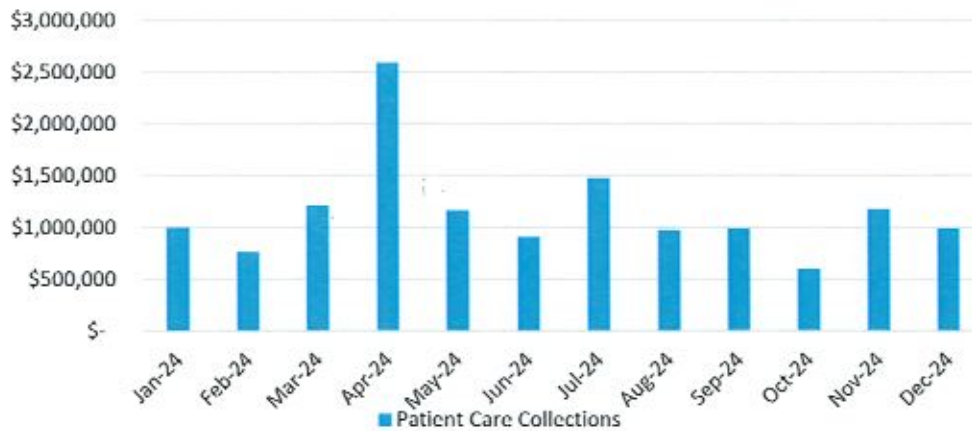
AR Days



EARH Revenue Collections 12 Month Trend

Month/Year	Total Deposits	Grants/Other	Patient Care Collections
Jan-24	\$ 1,052,833	\$ 51,775	\$ 1,001,058
Feb-24	\$ 763,077	\$ -	\$ 763,077
Mar-24	\$ 1,216,896	\$ -	\$ 1,216,896
Apr-24	\$ 2,592,152	\$ 766	\$ 2,591,386
May-24	\$ 1,915,179	\$ 747,541	\$ 1,167,638
Jun-24	\$ 908,466	\$ -	\$ 908,466
Jul-24	\$ 1,518,793	\$ 41,985	\$ 1,476,808
Aug-24	\$ 1,040,229	\$ 61,313	\$ 978,916
Sep-24	\$ 1,154,336	\$ 160,917	\$ 993,419
Oct-24	\$ 734,834	\$ 136,840	\$ 597,994
Nov-24	\$ 3,180,831	\$ 2,000,000	\$ 1,180,831
Dec-24	\$ 994,083	\$ 5,000	\$ 989,083

EARH Patient Care Revenue Collected





East Adams Rural Healthcare

VOUCHER CERTIFICATION AND APPROVAL

I, THE UNDERSIGNED AUDITING OFFICER, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED AND THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIMS ARE JUST AND PAID OBLIGATIONS BY ADAMS COUNTY PUBLIC HOSPITAL DISTRICT NO. 2, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIMS.

COREY FEDIE, SUPERINTENDENT

WARRANTS AUDITED AND CERTIFIED BY THE AUDITING OFFICER HAVE BEEN RECORDED ON THE ATTACHED LISTING.

WE, THE UNDERSIGNED BOARD OF DIRECTORS OF ADAMS COUNTY PUBLIC HOSPITAL DISTRICT NO. 2, ADAMS COUNTY, WASHINGTON, DO APPROVE THOSE WARRANTS INCLUDED IN THE ATTACHED LIST AND FURTHER DESCRIBED AS ACCOUNTS PAYABLE WARRANTS #68033 THROUGH #68092 IN THE AMOUNT OF \$1,231,719.68

SIGNED THIS 22ND DAY OF JANUARY 2025.

RILEY HILLE, CHAIRWOMAN

ERIC WALKER, VICE-CHAIRMAN

MATT KUBIK, SECRETARY/COMMISSIONER

JOHN KRAGT, COMMISSIONER

DAN DUFF, COMMISSIONER

**ADAMS COUNTY PUBLIC HOSPITAL DISTRICT #2
ADAMS COUNTY, WASHINGTON**

RESOLUTION NO. 25-01

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF PUBLIC HOSPITAL DISTRICT NO. 2, ADAMS COUNTY, WASHINGTON, ADOPTING THE REGULAR MEETING SCHEDULE FOR 2025,

WHEREAS, pursuant to the Open Meetings Act, the Board of Commissioners of Public Hospital District #2 is adopting an annual meeting schedule totaling 12 meetings, consisting of one regular meeting per month; and

WHEREAS, the proposed schedule provides for regular meetings to occur with starting times of 3:00 p.m. on the fourth Wednesday of each month with exceptions when a meeting would fall on a District holiday or another event; and

WHEREAS, a majority of the Board of Commissioners may call special meetings or revise the regular meeting schedule when necessary; and

WHEREAS, unless otherwise specially revised in the future, regular meetings of the Board of Commissioners for calendar year 2025 shall be held on the days set forth below.

- o January 22
- o February 26
- o March 26
- o April 23
- o May 28
- o June 25
- o July 23
- o August 27
- o September 24
- o October 22
- o November 20 (Moved to Thursday before due to Thanksgiving holiday)
- o December 18 (Moved to Thursday before due to Christmas holiday)

WHEREAS, regular meetings of the Board of Commissioners shall be scheduled to commence at 3:00 p.m. every fourth Wednesday of the month at 903 S Adams Street Ritzville, WA in the East Adams Rural Healthcare Conference Room unless otherwise noticed in this resolution or revised in the future and legally noticed and posted for a revised meeting time; and

WHEREAS, in the event the Board of Commissioners fail to adopt a resolution to establish regular meeting dates for any calendar year, the regular meetings of the Board of Commissioners for such calendar year shall be the fourth Wednesday of each month, except any Wednesday which falls upon the day of an authorized District holiday or pre-determined rescheduled meeting; and

WHEREAS, notwithstanding any other provision of this resolution, any regular meeting of the Board of Commissioners may be set, canceled or rescheduled to a different date, time or location by motion duly adopted by the affirmative votes of at least three members of the Board of Commissioners or by any other manner as provided by law. The date, time and location of any meeting set or rescheduled to a different date, time or location shall be noticed and posted in the manner provided by law; and

WHEREAS, this resolution shall supersede and render null and void the provisions of any prior resolution to the extent such provisions are inconsistent with the provisions of this resolution. The resolution shall become operative on January 22, 2025; and

WHEREAS, the Board of Commissioners deem it to be in the best interest of the Adams County Public Hospital District #2, now, therefore,

BE IT RESOLVED by the Board of Commissioners of Public Hospital District #2 of Adams County, Washington, adopts the 2025 regular meeting schedule on specified dates as indicated.

ADOPTED by the Board of Commissioners of Adams County Public Hospital District #2 of Adams County, Washington at a regular meeting on January 22, 2025, the following Commissioners being present and voting:

Riley Hille, Board Chair and Commissioner

Eric Walker, Vice Chair and Commissioner

Matt Kubik, Board Secretary and Commissioner

John Kragt, Commissioner

Dan Duff, Commissioner